vPBX Quick Guides

Time Groups: Automatic Floating Holiday Scheduling

Summary:
“Floating” Holiday ranges can be set in the vPBX to automatically adjust for the correct dates year after year. If set properly, no further changes would be necessary. Use the list below as reference for each “Floating” Holiday schedule.

### Martin Luther King Jr Day
- **Time to start:**
- **Time to finish:**
- **Week Day start:** Monday
- **Week Day finish:** Monday
- **Month Day start:** 15
- **Month Day finish:** 21
- **Month start:** January
- **Month finish:** January

### Presidents Day
- **Time to start:**
- **Time to finish:**
- **Week Day start:** Monday
- **Week Day finish:** Monday
- **Month Day start:** 15
- **Month Day finish:** 21
- **Month start:** February
- **Month finish:** February

### Memorial Day
- **Time to start:**
- **Time to finish:**
- **Week Day start:** Monday
- **Week Day finish:** Monday
- **Month Day start:** 25
- **Month Day finish:** 31
- **Month start:** May
- **Month finish:** May

### Labor Day
- **Time to start:**
- **Time to finish:**
- **Week Day start:** Monday
- **Week Day finish:** Monday
- **Month Day start:** 1
- **Month Day finish:** 7
- **Month start:** September
- **Month finish:** September

### Columbus Day
- **Time to start:**
- **Time to finish:**
- **Week Day start:** Monday
- **Week Day finish:** Monday
- **Month Day start:** 8
- **Month Day finish:** 14
- **Month start:** October
- **Month finish:** October

### Election Day
- **Time to start:**
- **Time to finish:**
- **Week Day start:** Tuesday
- **Week Day finish:** Tuesday
- **Month Day start:** 2
- **Month Day finish:** 8
- **Month start:** November
- **Month finish:** November

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**Thanksgiving Thurs/Fri Weekend**

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