Cisco 7832 Series | Quick Start Guide

Make a Call
Enter a number and press Call.

Answer a Call
Press Answer.

Put a Call on Hold
1. Press Hold.
2. To resume a call from hold, press Resume.

View Your Recent Calls
Press Recents or press the up navigation key.

View Your Favorites
Press Favorites or press the down navigation key to see your speed-dial numbers.

Add Another Person to a Call
1. From an active call, press Conf.
2. Enter a number.
3. Press Conf.

Transfer a Call to Another Person
1. From a call that is not on hold, press Transfer.
2. Enter the other person’s phone number.
3. Press Transfer again.

Your Phone
1. Mute bar
2. LED bar
3. Softkey buttons
4. Navigation bar and Select button
5. Volume key

LED Bar States
The LED bar illuminates to indicate status:
- Green, solid—Active call
- Green, flashing—Incoming call
- Green, pulsing—Held call
- Red, solid—Muted call
Mute Your Call
1. Press Mute.
2. Press Mute again to turn mute off.

Listen to Voice Messages
Press Messages and follow the voice prompts.

Forward All Calls
1. Press Fwd all.
2. Dial the number that you want to forward to, or press Messages.
3. When you return, press Fwd off.

Adjust the Volume in a Call
Press Volume up or down to adjust the volume when the phone is in use.

Adjust the Ringer Volume
Press Volume up or down to adjust the ringer volume when the phone is not in use.

Change the Ringtone
1. Select Settings > Preferences > Ringtone.
2. Scroll through the list of ringtones and press Play to hear a sample.
3. Press Set and Apply to save a selection.